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Secretariat of the UNCSD
Division for Sustainable Development
Department of Economic and Social Affairs
Room DC2-2280, Two UN Plaza, New York, NY 10017
Email: uncsd2012@un.org

12 January 2012

Ref: 290122

Dear Glen Wright ,

I wish to confirm your pre-registration for the United Nations Conference on Sustainable Development (known as Rio+20) to be held in Rio de Janeiro, Brazil, from 20 to 22 June 2012 and the 3rd meeting of its Preparatory Committee from 13 to 15 June 2012.

Your personal confirmation reference number is: 290122.

The innovative format for stakeholder participation articulated in Agenda 21, known as “the Major Groups”, affords a high level of engagement for representatives within the Rio+20 process. If you are not already in close contact with the organizing partners for your Major Groups sector, then you are advised to connect with them as soon as possible in order to receive updated information pertaining to the Conference. The contact information for the organizing partners may easily be found on the official Conference website (www.uncsd2012.org/major-groups).

Your organization is responsible for making the necessary arrangements for your travel and accommodation. You are also responsible for ensuring that you meet the necessary visa requirements for entry into Brazil. Representatives requiring a visa are advised to apply as early as possible to ensure adequate time for processing and travel. As part of the visa application, it is recommended that your organization prepare a letter attesting to your official credentials, including detailed information regarding your position, the number of years worked with the organization and the number of applicants in your delegation. You would also be advised to attach copies of this confirmation letter to your application.

Please refer to the official Conference website (www.uncsd2012.org) to find more detailed information for participants, including important documentation, guidelines for participation and operating hours for the registration desk, as it becomes available.

We look forward to your participation.

Best regards,

Nikhil Chandavarkar
Chief, Communications and Outreach Branch
Division for Sustainable Development
United Nations Department of Economic and Social Affairs

Australian Council for International Development